

**WAYLAND BAPTIST UNIVERSITY  
TRANSPORTATION REQUEST**

VEHICLE NEEDED (circle one)      SEDAN      VAN  
DESTINATION \_\_\_\_\_ MILES ROUND TRIP \_\_\_\_\_

Purpose of Trip \_\_\_\_\_

No. Going \_\_\_\_\_ Dates Needed \_\_\_\_\_ Time Out \_\_\_\_\_ Time in \_\_\_\_\_

I certify that I have read the requirements regarding the use of a school vehicle and that I will comply with them.

Approved: Supervisor \_\_\_\_\_

Signed \_\_\_\_\_ V.-Pres. \_\_\_\_\_

List name of other drivers \_\_\_\_\_

Dr. Lic. No. \_\_\_\_\_ State \_\_\_\_\_ Date of Birth \_\_\_\_\_

If students are going, have you filed the Student Travel Permit with the Office of the Executive

Director of Student Services? \_\_\_\_\_ 4      0      5

Vehicle Assigned \_