

POLICY & PROCEDURES MANUAL

WAYLAND BAPTIST UNIVERSITY

Classification Number: 7.3.2

Reviewed: August 14, 2017

SUBJECT: SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL ASSISTANCE

To continue receiving financial assistance from the university, students must be making satisfactory academic progress toward a degree or certificate. Satisfactory progress is measured both qualitatively (cumulative grade-point average) and quantitatively (number of hours completed). Progress must be evident in both areas.

Qualitative Progress - For purposes of receiving financial assistance, satisfactory academic progress is defined as a minimum cumulative GPA of 1.60 after the first 30 semester hours attempted and a minimum cumulative GPA of 2.00 after 60

credit hours for which the student is enrolled on census date, the twelfth day of class. Students not achieving this level of performance will be placed on probation for one long term. Students who do not meet the minimum requirements after the term of probation will be suspended from receiving further financial assistance.

Students placed on academic suspension will be placed on financial aid suspension immediately, with no probationary period given. Students suspended from financial aid must complete at least one semester of enrollment using their own resources and again meet the minimum standards (qualitative and quantitative) before becoming eligible to re-apply for aid.

Quantitative Progress - Students are required to successfully complete their degree programs in six (6) years of full-

progress toward the completion of an approved degree program and takes into account all periods of enrollment for the student, regardless of whether the student received aid. A student who has attempted less than 30 semester hours must complete 0042(tr19(com)15(pl)r0)31(s)9(t)9(t)-4(i)(w)5(h)11(e)-1-3(s)9(s)-88(o1)-3(i)-4(

funding for those courses during their first year of enrollment under the above guidelines. Repeated enrollments in an ACAC course will not be funded by financial aid.

Note: Re-enrollment for a course in which a grade of A, B, C, D, or F has been earned is considered to be a repeated course. If the student repeats a course, the new grade will be used to calculate GPA.

Monitoring - Student progress will be monitored each semester and a progress report will be sent to those not maintaining satisfactory progress.

Disciplinary Probation - students placed on disciplinary probation are not eligible to receive any scholarship assistance.

Appeals - The university recognizes that students sometimes encounter academic or financial circumstances beyond their control which can adversely affect academic progress. Students subject to probation or suspension may appeal to the director of financial aid for a review of the decision. This appeal must be in writing. Each appeal will be reviewed and acted upon by the Financial Aid/Scholarship Committee. To allow the committee sufficient time to evaluate the situation, appeals should be made at least two weeks prior to the semester for which aid is requested. A limit of two (2) appeals will be considered for review.

Circumstances that could justify an appeal would be a death in the family, an illness of the student, or other situations that caused undue hardship on the student. Any appeal should state actions which have been taken to ensure satisfactory performance.