

SAMPLE COURSE SYLLABUS FOR GRADUATE AND UNDERGRADUATE PROGRAM

**WAYLAND BAPTIST UNIVERSITY
PLAINVIEW CAMPUS
SCHOOL OF BUSINESS**

Wayland Mission Statement: Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

Course Title and Number: (Ex: MGMT 4320-PL01, Organizational Behavior and Leadership)

Term: (Ex: Spring 2009)

Name of Instructor: (Ex: Dr. John Doe)

Office Phone Number and WBU Email Address: (include area code and the email address to be utilized in this class)

Office Hours, Building, and Location: (Ex. Office Hours 1-3 p.m. MWF; 2-4 TT; Nunn Business Building Room 104, Plainview Campus)

Class Meeting Time and Location: (Ex. Monday 6-9 p.m., Nunn Business Building Room 204)

Catalog Description: (Ex: The Ethical dimensions of leadership; goals and values of organization and managers; perspectives on corporate social responsibility; influence of government, history and culture on organizations; effective management and leadership roles; dynamics of informal groups; and understanding and working with people.)

Prerequisites: (Ex: MGMT 3304 (If no prerequisite, indicate "none." If a prerequisite is required, it is to be enforced unless an exception is granted by the Dean of the appropriate School.)

Required Textbook(s) and/or Resource Material: (Include author, title, publisher, ISBN and publication date)

Statement on Plagiarism and Academic Dishonesty: Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

Disability Statement: In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.” (This statement is required on all university syllabi.)

*** Course Requirements and Grading Criteria:** Specific requirements of the course including the criteria utilized to assess student performance and the weight of each. A variety of means to evaluate student performance should be used and graded according to the following criteria: (1) 4(d) be)9(con)9senat5(t)6((i)-4(sw)5(ei)-9(d)11(e)9(ci)-TJETB